

PERSONNEL DIRECTOR
POST OFFICE BOX 311790
ENTERPRISE, ALABAMA 36331
(334) 347-9531

CERTIFIED PERSONNEL REFERENCE FORM (three required)

Name of Applicant Linda Williams Social Security # 423-86-2404 Elementary/Secondary (Subject) Elem.
Name of Reference Jim Reese Position Superintendent of Education Business Phone No. 334-347-9531

I have applied for an instructional position with the Enterprise City Public Schools. Since employment is dependent in part on my references, I would appreciate your completing the applicable sections of the reference form below.

☐ I waive my rights to review this recommendation.

☒ I do not waive my rights to review this recommendation.

Date October 18, 2005

Signature of Applicant Linda Williams

When comparing this applicant to others with whom you have worked, observed, or taught, please check the following:

	SUPERIOR	ABOVE AVERAGE	AVERAGE	BELOW AVERAGE	POOR	NO BASIS FOR JUDGEMENT
Attendance and Punctuality	✓					
Personality	✓					
Understanding of Children and Learning		✓				
Planning and Organization		✓				
Competency in Subject Field		✓				
Use of Teaching Aids and Techniques		✓				
Evaluation and Assessment of Students		✓				
Support of Total School Program	✓					
Professional Attitude Toward School Work		✓				
Ability to Work With Pupils and Parents		✓				
Ability to Work With Other Teachers		✓				
Initiative and Enthusiasm		✓				
Classroom Management - Discipline/Control		✓				
Use and Care of School Facilities	✓					
Adherence to School Policies	✓					
Reliability in Records and Reports		✓				
Dependability		✓				
Maturity	✓					
Personal Appearance	✓					

- This information covers the period from 2002 to 2005
- Did you supervise this person? Yes ☐ No ☒ If no, in what capacity have you known the applicant? Administration - Teacher
- What was applicant's position in your school? Elementary teacher
- If applicant left your employ, why? Was a non-tenured teacher and employment was not renewed.
- Were any disciplinary actions initiated with the applicant? No
- If a vacancy existed in your school or business for which the applicant was qualified, would you recommend him or her for employment? Yes

Signature Jim Reese

Date 10-18-05

THIS DOCUMENT CONTAINS A VOID PANTOGRAPH, ARTIFICIAL WATERMARK, AND MICROPRINTING

DEPOSIT NO. 0024750

Enterprise City Schools

P.O. BOX 311790
502 EAST WATTS
ENTERPRISE, AL 36331-1790
PAYROLL ACCOUNT

DATE	AMOUNT
AUG 31, 2005	\$.00

DEPOSIT ****VOID****VOID****VOID*** DIRECT DEPOSIT ***VOID***VOID***VOID***VOID***

TO THE ACCOUNT OF LINDA M WILLIAMS
3538 LAKE OAKRIDGE DR
ENTERPRISE, AL 36330

DIRECT DEPOSIT NOTIFICATION

THIS IS NOT A CHECK -- DO NOT CASH